

Mandated Reporter Certificate Upload Step-by-Step

STEP 1 Log into gsLearn.



<u>STEP 2</u>

Type '622 New Leader Onboarding' into the Search field at the top.

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STEP 3

Open the 622 New Leader Onboarding Learning Path, and Scroll down until you find '622 Mandated Reporter Training Certificate Upload.' Click on that Course.



<u>STEP 5</u> Your file should now be uploaded, and appear on the screen.

Upload My Assignme	ent
* is required field Accepted file types: pdf, jpg, jpeg, pn. Max file size: 250 MB k.morad Mandated Reporter Certificate Fet	g, gif, bmp, doc, docx, p ab 2022.pdf
Choose a file	
Answer Comments	
	Made with Tango.us

STEP 4

When you are ready to upload your certificate, click on 'Choose a File,' find your certificate on your computer, and upload the document.



STEP 6

Click on Submit, then Done. Your certificate will be sent over and GSOC for review.

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	Upload My Assignment	× (Optional)			
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