



## *Service Unit Fall Product/Cookie Girl Rewards*

**PURPOSE OF POSITION:** To support Fall Product &/or Cookie Program within the Service Unit by managing girl rewards.

**TERM:** Appointed by GSOC Entrepreneurship Manager for duration of program.

**TIME COMMITMENT:** Approximately 5-7 hours per month during program seasons (Fall Product: November-January; Cookies: March through May)

**ACCOUNTABLE TO:** GSOC Entrepreneurship Manager, Service Unit Program Lead

**SUPPORTED BY:** Service Unit Program Lead and Team, GSOC Entrepreneurship staff

### **RESPONSIBILITIES:**

- Manage rewards and incentives including tracking, picking-up and sorting rewards.
- Report any damages, shortages, and/or missing rewards to GSOC's Entrepreneurship staff immediately.
- Coordinate with Service Unit to distribute rewards immediately to troop volunteers.
- Complete evaluation survey to provide feedback and make recommendations.
- Complete the membership and background screening process.
- Serves as part of the Service Unit Program Team, supporting and participating in Program Team initiatives. Attends Service Unit and Team meetings.
- Completes annual Girl Scout membership registration, background screening (as required), role selection in MyGS, and submission of Volunteer Agreement and Non-Disclosure Agreement.
- Completes all position-related training within three months of appointment and/or prior to start of product program season, whichever comes first.

### **QUALITIES REQUIRED:**

- **Commitment to Focus on Girls:** Understands that girls experience the Girl Scout Leadership model through using girl-led, cooperative-learning and learning-by-doing activities.
- **Confidentiality and Conflict Resolution:** Exercises discretion, integrity and impartiality in dealing with Service Unit personnel issues.
- **Ability to Foster Diversity:** Understands and embraces differences.
- **Communication Skills:** Expresses ideas clearly and concisely.
- **Model the Girl Scout Promise and Law:** Demonstrates personal integrity, credibility and dependability for girls and a commitment to the mission, goals, guidelines, policies and standards of GSUSA and GSOC.