girl scouts of orange county

Form Updated:
March 4, 2019

SPECIAL ORDER FORM

Customer **Phone #** **Troop #** **Date**

Address (if in store and you would like your items shipped please request a mailing label)

City, State, Zip

Email

For Office Use Only

Qty	Description	Price Each	Total	Partial Qty	Date	Complete	Date

Cookie Dough Serial #

OC Bucks Serial #

Gift Card #

Credit Card # (Visa, MC, Discover)

Exp. Date

Signature

Sub Total	$
Tax (7.75%)	$
Shipping - see below	$
Less Gift Cards	$
Order Total	$

NOTES:

Select Where Applicable - Note there is no fee for Program Center pick up

Pick Up: IRVINE ☐	**Pick Up: YORBA LINDA** ☐	**Pick Up: ANAHEIM** ☐	**Pick Up: FOUNTAIN VALLEY** ☐	**SHIP TO** ☐

Shipping & Handling: **Shipping prices are determined by USPS based on weight and zip code. Shipping charges will be added to your order when it is processed.**

Return/Exchange/Refund Policy:

Returns/Exchanges/Refunds must be made within 60 days from date of purchase. A RECEIPT must accompany all returns/exchanges/refunds. All returned merchandise must have original tags, original packaging and be in saleable condition. Cash refunds of up to $15.00 will be made at the time of the refund if the merchandise was paid for in cash; for refunds exceeding $15.00 or where the original purchase was made by check, a council check will be mailed within 3 weeks. Credit card returns will be credited back to original credit card used.

All dated, clearance, or event merchandise are FINAL SALE. Special-Ordered items, if they are not normally stocked in The Shop are FINAL SALE.

GSUSA online orders must be returned to GSUSA as per their return policy on the website and their receipt.

Program Center orders NOT picked up within 8 weeks will be returned to the Irvine Shop. Any items NOT picked up within 120 days will be donated due to storage space restrictions.

Mail, Email, or Fax orders to:
Girl Scouts of Orange County Attn: Shop
9500 Toledo Way Suite 100
Irvine, CA 92618
(949) 461-8802 | (949)461-8885 fax
shopgs@girlscoutsoc.org