

Opportunity Catalog FAQ

What is the Opportunity Catalog?

The Opportunity Catalog (also known as Participation Catalog) is an online listing of available troops and events. The catalog makes it easy for new and returning members to find a participation option that best fits their needs and makes Girl Scouts accessible to everyone!

How does the Catalog work?

- Troop Leaders should update their troop information by logging into [MyGS](#), click on My Troops, and then the appropriate Troop number. Click on [Edit meeting details](#) and update date, time, and location.
- Your troop size will default to 12 girls, as this is the optimal size for a successful troop.
- Your troop will be displayed in the catalog until the desired number of girls and volunteers is reached.
- When a new girl or volunteer joins your troop, you'll get an email notification. Please reach out as soon as possible to welcome the new member to your troop and provide them with any important information for getting started.

What information is displayed about my troop?

Troop number, grade, association with a school or community group, open and filled spots, meeting frequency, day and time, plus a short description about what your troop does (like a focus on STEM or the outdoors). It will also show a map of the approximate location of your troop meetings. The exact address of your meeting location is never displayed.

How can I view my troop in the catalog?

You can view your troop in the catalog by going to [MyGS](#) and clicking on Find Troops. Enter your zip code, and in the Troop Number field type the word 'Troop' followed by your troop number (ie. Troop 1234). If you can't find your troop, try expanding the search radius or removing your troop name. If your troop is still not listed, it is because it is full.

How can a girl join my troop?

If your troop is open in the catalog, any parent can go to the [MyGS](#) webpage and click Find Troops to search for troops or select your troop number. If you would like to invite specific families to your troop, you can:

- 1) Login to your [MyGS](#) account, click on My Troops and then the appropriate troop number. At the bottom of the page, click on [Invite friends to join your troop](#). Enter the email addresses of the families you want to invite and click on Submit Request. Invitation emails will be sent with a direct link to your troop in the catalog. **You can use this feature even if your troop is already full and/or not listed in the catalog.**
- 2) You can also invite others by finding your troop in the catalog and clicking on the green box with an arrow in it. This will copy the direct link to your troop, and you can then paste the link in an email or text.

1 of 196 results 

Troop 4425

What if I don't know the new girl who joins our troop? What about new volunteers?

Since the system is location-based, most parents will enroll their daughter near the area she lives or school that she attends. Because parents will select troops whose meeting dates and times fit their schedules, our hope is

that more parents will also choose to volunteer. New volunteers will have already gone through the background screening process. We encourage you to reach out to the new volunteer to discuss his or her role before the first meeting. Please let your Troop Support Specialist know if you have specific concerns.

Are there troop size requirements?

The minimum default troop size in our system is 12 girls to provide a diverse, enriching experience for the girls. Troop leaders can choose to include more girls in their troop, but this is entirely up to their comfort level and ability to lead the troop size effectively. Depending on the Program Age Level, troops larger than 12 girls may require additional adult volunteers. If your troop is unable to meet the minimum number of girls due to special circumstances, please contact your Placement Specialist.

How do I request a different troop size?

Opening your troop to new members is a great way to embody the Girl Scout spirit! You will receive an email asking you to update troop information each summer. Please fill out this form to request your troop size and a Placement Specialist will contact you to discuss options. You can also contact your Placement Specialist at any time during the year.

How long does it take for my troop information to be updated in the catalog?

Meeting Day, Meeting Frequency, and Start Time are updated as soon as you hit save. The remainder of the troop information is sent to Council for review, and we then manually update these fields within one week. We may make minor revisions to your information based on our requirements. For example, we have standards for the Meeting Location Name to ensure consistency across all troops.

Our troop has certain requirements. What if the new girl can't meet them?

When a new member joins your troop, take it as an opportunity for everyone to decide if it will be a good fit. Please explain any requirements you may have – for example, if all parents must take a volunteer role. Please contact your Placement Specialist if you have concerns that your troop will not be the right fit for any reason.

What if the new girl doesn't attend meetings, or her parent never responds to my welcome email?

Please contact your Placement Specialist so we can connect with the member. There may have been a miscommunication, or we may find another troop for the girl so that we can open up that spot in your troop for another girl. The parent also can access your name and contact information through their MyGS account.

What if I have an opening mid-year, or I need to make changes to my meeting information?

You can update your Troop Meeting Information at any time through your online MyGS profile! Please update it anytime you have changes to your meeting location or troop availability. If you have an opening mid-year, please contact your Placement Specialist.

What if I know a girl is not returning and I want to open up her spot to a new member?

When it is time to renew (starting April 1 through September 30), you should select the 'Not Returning' box for the girl on your MyGS troop roster, and click Save Return Status. This will open up her spot for the upcoming membership year that begins on October 1st.

What if I have enough girls in my troop but I need more volunteers?

All open volunteer roles will be listed in the catalog. Each troop has the following associated roles: Troop Leader, Troop Treasurer, Troop Fall Product Coordinator, Troop Cookie Coordinator, and Troop Helper. Once the position is filled, it will no longer appear in the catalog. Contact your Placement Specialist if you would like to open up a volunteer role or if you have any questions!

What if some of my girls do not renew by September 30th?

If any of your existing members do not renew by September 30th, their spots will be opened up to anyone looking for a troop in your area. For example: if you currently have 9 girls and you open your troop up for a total of 12 girls, but only 8 girls renew for the next membership year, 4 available spots will be listed for your troop starting October 1st. If a girl renews after September 30th, she can still renew into your troop, but there is a possibility that your troop will be above the desired number of girls.

Please contact your Placement Specialist to discuss any questions you may have. Call 949-461-8800, and the receptionist will direct you to the Placement Specialist for your area.