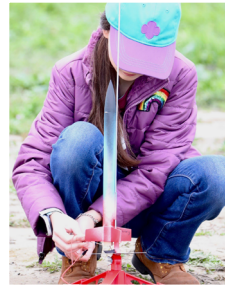


girl scouts of orange county



2023-2024 Service Unit Planning Packet



INCLUDED IN THIS PACKET:

Service Unit Plan for Success

Service Unit Honor Award

Service Unit Calculation Sheet

Service Unit Mid-Year Check-In

Service Unit End-of-Year Check-In

Service Unit Annual Planning Tool

Service Unit Honor Award Calculation Sheet

Service Unit Budget



Service Unit Annual Vision Plan

Service Unit



Essential responsibilities of the Service Unit

Recruit volunteers and girls reflective of the diversity of the community:

- ◆ Service Unit team members
- ◆ Troop Leaders and program volunteers
- ◆ Girls

Assist leaders and other troop volunteers in promoting the delivery of the Girl Scout Leadership Experience (GSLE):

- ◆ Provide essential enrichment training and Service Unit networking and discussion
- ◆ Support all volunteers through the Service Unit meetings and other communication and support initiatives
- ◆ Coordinate girl-planned Service Unit events
- ◆ Participate in council and community events
- ◆ Volunteer recognition

Service Unit goals for 2023-24 membership year

1. Membership goals (New girl/Retention)
2. Events (at least four per year)
3. Cookie participation...MORE TO COME

Service Unit Plan for Success

Service Unit

Important Dates

GS Love State Parks | Sept. 10, 2023
 Fall Product Program | Sept. 17th - Nov. 15th, 2023
 Girl Scouts CAN DO! | Oct. 1-31, 2023
 Field Meeting | Oct. 3, 2023
 Fall Kickoff | Oct. 14, 2023
 Founder's Day | Oct. 31, 2023
 Cookie Program | Jan. 15th - March 12th, 2024
 Recognition Nominations Due | Feb. 4, 2024
 World Thinking Day | Feb. 22, 2024

Girl Scout Week | March 10-16, 2024
 Girl Scouts Birthday | March 12, 2024
 GSOC Annual Meeting | March 27, 2024
 Renewal Begins | April 1, 2024
 Field Meeting | April 2, 2024
 Volunteer Appreciation Day | April 20, 2024
 Recognition Event | June 2024 TBD
 Volunteer Conference | Aug. 2024 TBD

Service Unit Team Plan for Success—Membership Goals

	2022-23 Actual	2023-24 Goal	2023-24 Actual (Cumulative)		Notes
New Girls			Q1	Q2	
			Q3	Q4	
New Adults			Q1	Q2	
			Q3	Q4	
Girl Retention			Q1	Q2	
			Q3	Q4	
Adult Retention			Q1	Q2	
			Q3	Q4	
Volunteer Toolkit: percentage of year plans created			Q1	Q2	
			Q3	Q4	
Spring Renewal: percentage of troops for Spring 2024 Renewal					
Cookie Program Bonus					
Other					

Service Unit Honor Award

Welcome to the 2023- 2024 Service Unit Honor Award! THANK YOU for working towards Girl Scouting excellence, and for all your efforts as volunteers!

Each Honor Award task you complete will make the Girl Scout experience even better for girls, volunteers, and families in Orange County.

Award Levels:

Achieve Gold, Silver or Bronze status and earn up to \$100 for your Service Unit!

Gold = 17 Points (\$100)

Silver = 15-16 Points (\$75)

Bronze = 12-14 Points (\$50)

Scoring Guidelines:

Complete as many of the steps as you can in each section, including Membership Growth, Programming, Team Building, and Volunteer Training and Support.

- You can earn partial points in each section – it’s not all or nothing.
- Checkboxes indicate a task that can be completed.
- Bullets under a checkbox are ideas of ways to complete that task. You do not have to complete all bullets under a task/checkbox, or particular bullets under a task, unless specifically called out in the instructions.

Please document the steps your Service Unit completes in the Excel spreadsheet provided, and email it to your Troop Support Specialist by the submission deadline.

Deadline:

Due to your Troop Support Specialist by **June 15, 2024.**

Membership

Service Units may earn a maximum of five points in the Membership Growth section. Number 1 is required to achieve Gold. One point will be awarded for completing each of the below tasks up to five points.

1. Meet your Service Unit's total girl membership goal of _____ .
2. Membership Lead role filled and trained.
3. Meet your Service Unit’s new girl goal of _____ .

4. Meet your Service Unit’s renewed girl goal of _____ .
5. Meet your Service Unit's total adult membership goal of _____ .
6. Host a table at a fall back-to-school event for each of your focus schools. You and your recruitment specialist will identify the focus schools in your Service Unit.
7. Host a table at a spring open house event for each of your focus schools. You and your recruitment specialist will identify the focus schools in your Service Unit.

Service Unit Honor Award, *Continued...*

Continued from page 4...

Programming

Service Units may earn a maximum of six points in this section. To earn Gold, Service Units must complete numbers one, two, and four and an additional three items from the remaining options.

1. Host at least four events for girls.
2. Achieve the Cookie Program Service Unit Stretch Bonus.
 - ◆ Find requirements at gscookiesetc.org.
3. Achieve the Fall Product Program Service Unit Stretch Bonus.
4. Host a NEW, unique event where girls complete steps towards earning a badge, journey or award. [See the Award and Badge Explorer for ideas](#). Must be a new opportunity for your Service Unit, not an annual event.
 - ◆ Earn the My Promise, My Faith award.
 - ◆ Invite a troop to put on the event as part of earning their Cadette Service to Girl Scouting Bar.
 - ◆ Invite a troop to sponsor a badge workshop as a bridging activity. Sister troops all complete their bridging requirements!
5. Hold an event focusing on the Outdoor Pillar. [See the Award and Badge Explorer for ideas](#).
 - ◆ Host a Service Unit Campout (or Day Adventure) at Camp Scherman.
 - ◆ Organize a Girl Scout Tree Promise Event.
 - ◆ Sponsor an outdoor skills event to prep girls for camping.
 - ◆ Have a troop lead a family-friendly hike.
 - ◆ Host a Camp Scherman promotional activity by sharing a slideshow/video of Camp Scherman memories or inviting a speaker to a family, parent/daughter or leader/daughter event.
 - ◆ Teach adults Camping Skills like knots & lashing

at a Service Unit Meeting.

- ◆ Engage in Community Events.
6. Host a Family Event where all family members can be participants, not just observers.
 - ◆ Invite families to a Court of Awards and/or Highest Awards Celebration using the online Court of Awards Planning Guide for family involvement ideas.
 - ◆ Partner with your local PTA/PTO to host an Astronomy or Family Game Night to showcase how it is both fun and cool to be a Girl Scout.
 - ◆ Celebrate Girl Scout Week by engaging families in a Girl Scouts Celebrate Faith event.
 7. Host an activity for girls focusing on STEM.
 - ◆ Connect a STEM badge workshop with another activity, such as hosting a workshop to make Bouncing Ballerina's prior to seeing a production of the Nutcracker.
 - ◆ Host a Math in Nature badge workshop.
 - ◆ Host a Math Games (tangrams, sudoku, etc.) or Goody Science fun activity.
 - ◆ Host a STEM event using our GSOC Telescope which may be checked out through Customer Care at CustomerCare@girlscoutsoc.org.
 8. Host a summer activity to encourage retention and welcome new members who just joined in spring.
 - ◆ Ideas include: Day Camp, Family Sing Along, Bridging Ceremony, Guided Nature Walk, After Dark Party in the Park, PJ Breakfast, Family Picnic & Games, etc.

Continued on next page...

Service Unit Honor Award, *Continued...*

Continued from page 5...

9. Support GSOC Fund Development efforts.

Complete two bulleted options below.

- ◆ Run a promotion to encourage lifetime membership with graduating girls and adults members.
- ◆ Invite Fund Development staff to a Service Unit meeting to present about the Fund Her Success campaign and All Girl Initiative.

10. Host an activity for girls focusing on the Arts (Visual, Performing, and/or Culinary Arts).

- ◆ Connect an Arts badge workshop with another activity, such as exploring cultures through art, music, food and dance (i.e.: Luau, Salsa & Salsa) or by hosting an Art Fair for your school (like a Science Fair only with Art).
- ◆ Host an activity where girls earn one of the new Arts badges (Art & Design, Craft & Tinker or Create & Innovate). Consider doing it as a bridging/retention activity similar to a Daisy/Brownie Play Day but with Art.
- ◆ Connect with the Arts Manager to arrange an event presented by a Program Provider where your volunteers support the event, but don't have to do all the planning or purchase materials.

Team Building

Service Units may earn a maximum of four points in this section, and must complete at least four of the seven options to earn Gold!

- 1. Fill all three Service Unit Lead positions.**
- 2. Hold an open team meeting and invite new members.**
- 3. Do something nice for the team, like hosting a dinner, tea, retreat, game night, or ice cream social.**

4. Send seven volunteers from your Service Unit to the Volunteer Conference in August. Each participant must attend at least three VolCon workshops.

5. Host a fun event/game night for Service Unit volunteers and girls by applying for the GSOC Summer Bonus.

6. Send out a survey to all parents in your Service Unit, asking about their superpowers – things they know/enjoy that can be shared with girls or can help the girls, or ways they can help the Service Unit team.

7. Provide an Opportunity Basket from the Service Unit for the Recognition Event.

Volunteer Training and Support

Service Units may earn a maximum of six points in this section. All Service Units must complete number one (including all its bullet points), and must also complete an additional four tasks from the remaining options to earn Gold!

1. Set and meet a growth goal for average leader attendance at all leader meetings.

- ◆ Develop a pre- and post-meeting communication plan.
- ◆ Follow recommended meeting outline by council staff, with the goal of creating meetings that are consistently welcoming, interactive, enriching, and worthy of volunteers' time and effort.
- ◆ Develop incentives for leaders to attend leader meetings.

Continued on next page...

Service Unit Honor Award, *Continued...*

Continued from page 6...

2. Provide a form of recognition or appreciation to volunteers during four (or more) Service Unit meetings during the year. Recognition or appreciation can be for: Volunteer of Excellence award, thank you for running an event, end of the year awards, etc.

3. 70% of the Troop Finance Reports received by Council by June 1, 2024.

4. Service Unit Finance Report received by Council by June 1, 2024.

5. Follow the 20/20/20 type format for most Service Unit meetings; for example: offering 20 minutes of Service Unit and council information; 20 minutes of training; and 20 minutes of level breakouts/networking.

6. Level Consultant Meetings with Leaders: have informal meeting with leaders by levels. Agenda might include Q&A, Best Practices, Bridging to a New Level, etc.

7. Host a meeting that teaches volunteers how/when to submit their Troop Finance Reports and encourages them to submit shortly after the meeting.

8. Attend Volunteer Toolkit workshop at Volunteer Conference (or when offered as a supplemental training) or invite a VTK “expert” to demo the VTK at a service unit meeting. Help your troop leaders select their year plan, if they haven't done so already, during a Service Unit Meeting.

9. 60% of all Troops must choose a Year Plan in the Volunteer Toolkit by April 30th.

10. Host an “open house” style Service Unit meeting and invite Leaders, Juliettes and parent volunteers to find out more about Council-sponsored events, local opportunities, community service, girl program and leadership opportunities.

- ◆ Kick-off Back to Troop by having booths where volunteers meet one-on-one with booth hosts to ask questions and learn more! These meetings usually last 1.5 hours with participants arriving and leaving at will (open house style).
- ◆ Each booth has a theme and a live person to answer questions and engage volunteers in conversation.
 - **Spotlight all Program Focus Areas:** Arts, Entrepreneurship, Life Skills, Outdoors, and STEM.
 - **Booth Ideas:** Camp Scherman, Fall Product Program, Girl Scouts and Faith, Global & Travel Opportunities (destinations), Highest Awards (Bronze, Silver, Gold), Program In-a-Box, Program & Activity Centers and GSLC, GSOC Year of Service, GSOC Patches, Training sign-up, Volunteer Toolkit tips.
 - **Service Unit Booth Ideas:** Event sign-ups, Troop Banking help, Data Management Coordinator assists with Registration questions, Service Unit Roles sign-up, Booth Sale lottery requirements, Service Project info, etc.
 - **Exhibitor Booths for troop activities:** See our field trips and community events pages for ideas and invite local businesses that offer tours or workshops or how to get discounts.
- ◆ Your Troop Support Specialist can connect you to resources – such as speakers, kits, displays, handouts, etc. Email customer-care@girlscoutsoc.org to connect with your Troop Support Specialist and the Girl Experience team.

Service Unit Honor Award Calculation Sheet

Membership	Date Completed	Step	Notes
		1. Meet your Service Unit's total girl membership goal of _____.	
		2. Membership Lead role filled and trained.	
		3. Meet your Service Unit's new girl goal of _____.	
		4. Meet your Service Unit's renewed girl goal of _____.	
		5. Meet your Service Unit's total adult membership goal of _____.	
		6. Host a table at a fall back-to-school event for each of your focus schools. You and your Recruitment Specialist will identify the focus schools in your Service Unit.	
		7. Host a table at a spring open house event for each of your focus schools. You and your Recruitment Specialist will identify the focus schools in your Service Unit.	
Maximum Membership Points Possible: 5			Points Earned:

Programming	Date Completed	Step	Notes
		1. Host at least four (4) events for girls.	
		2. Achieve the Cookie Program Service Unit Stretch Bonus.	
		3. Achieve the Fall Product Program Service Unit Stretch Bonus.	
		4. Host a NEW, unique event where girls complete steps toward earning a badge, journey, or award.	
		5. Hold an event focusing on the Outdoor Pillar.	
		6. Host a Family Event where all family members can be participants, not just observers.	
		7. Host an activity for girls focusing on STEM	
		8. Host a Summer activity to encourage retention and welcome new members who just joined in Spring.	
		9. Support GSOC Fund Development efforts by completing two of three bullet points listed in this step in the SUHA.	
		10. Host an activity for girls focusing on the Arts (Visual, Performing, and/or Culinary Arts).	
Maximum Programming Points Possible: 6			Points Earned:

Team Building	Date Completed	Step	Notes
		1. Fill all three Service Unit Lead Positions	
		2. Hold an open team meeting and invite new members	
		3. Do something nice for the team, like hosting a dinner, tea, retreat, or ice cream social.	
		4. Send seven members of your Service Unit to the Volunteer Conference in August. Each participant must attend at least three workshops.	
		5. Host a fun event/game night for the Service Unit team.	
		6. Send out a survey to all parents in your Service Unit, asking about their superpowers – things they know/enjoy that can be shared with girls or can help the girls, or Service Unit team.	
		7. Provide an Opportunity Basket from the Service Unit for the Recognition Event.	
Maximum Team Building Points Possible: 4			Points Earned:

Volunteer Training and Support	Date Completed	Step	Notes
		1. Set and meet a growth goal for attendance at leader meetings.	
		2. Provide a form of recognition or appreciation to volunteers during four (or more) Service Unit meetings.	
		3. 70% of the Troop Finance Reports received by council by June 1st, 2023.	
		4. Service Unit Finance Report received by Council by June 1st, 2023.	
		5. Follow the 20/20/20 Service Unit meeting format; offering 20 minutes of Service Unit and council information; 20 minutes of training; and 20 minutes of level breakouts/networking.	
		6. Level Consultant meetings with Leaders: have an informal meeting with leaders by level.	
		7. Host a meeting that teaches volunteers how to submit their Troop Finance Reports and encourages them to submit on time.	
		8. Attend Volunteer Toolkit webinar workshop at Volunteer Conference or demo the VTK at a Service Unit meeting.	
		9. 60% of all Troops must choose a Year Plan in the VTK.	
		10. Host an "open house" style Service Unit Meeting and invite Leaders, Juliette's, and parent volunteers to find out more about Council-sponsored events, local opportunities, community service, girl program, and leadership opportunities.	
Maximum Volunteer Training and Support Points Possible: 6			Points Earned:

Grand Total Points Earned:

Mid-year Check-in

Your Service Unit will meet with your Troop Support Specialist in early 2024, to check-in and see how your Girl Scout year is progressing. This is a great time to review the Service Unit Goals listed at the bottom of page two of this packet, and to see if you're on track to earn a medal for the Service Unit Honor Award!

Date

Service Unit

GOALS

Review each goal in the Plan for Success

Identify what helped you meet any of the goals.

What will you do differently to achieve the remaining goals?

TEAM

I'm proud of our team because:

I would like us to change:

ACTION STEPS

Steps we are taking to reach our goals:

Who is responsible for coordinating these steps and when?

IDEAS

Great ideas for the remainder of this year:

Have you picked delegates? If yes, have their names been submitted to council?

1. _____
2. _____

RECOGNITION

Who in your Service Unit meets award criteria for Council and National awards?

Review award criteria for the President's Award. Does your Service Unit team meet this criteria?

End-of-Year Check-In

Your Service Unit will meet with your Troop Support Specialist in late April or early May 2024, to check-in and see how your Girl Scout year went.

Date

Service Unit

GOALS

Review each goal in the Operation Plan

Identify what helped you meet any of the goals.

What will you do differently to achieve remaining goals?

TEAM

I'm proud of our team because:

I would like us to change:

COUNCIL SUPPORT

I really appreciated Girl Scouts of Orange County because:

I wish that Girl Scouts of Orange County would:

IDEAS

List of great ideas to use in the upcoming year:

RECOGNITION

Review award records for past award recipients prior to completing nominations. Have any of your potential nominees received a Council or National award in the past? Which ones?

Which volunteers meet the criteria to be nominated for an Orange Owl Award? Spotlight Award?

Service Unit Budget

Service Unit _____

INCOME	Proposed Budget	Actual	+/-
CARRY-OVER BALANCE (from prior year) INCOME			
Service Unit Fall Bonus			
Service Unit Cookie Bonus			
Service Unit Spring Renewal Incentive			
Service Unit Honor Award			
Event registration			
Event registration			
Other:			
Other:			
Other:			
Total income			
EXPENSES			
Administration			
Start-up funds (new troop)			
Resources (Journeys/guides)			
Spring renewal Materials & Fees			
Adult development—training (supplies, fees)			
Adult development—recognitions			
Adult development—end-of-year event			
Adult development			
Programs/events			
Programs/events—Thinking Day			
Programs/events			
Programs/events			
Assistance—destinations			
Assistance—camperships (date sent:)			
Assistance—Member Assistance (date sent:)			
Assistance			
Total expenses			
GRAND TOTAL (income minus expenses)			

For actual or proposed amounts over \$500, please explain: _____

Expenses

The Finance Coordinator, Service Unit Leads, and Troop Support Specialist work together to develop an annual budget to support the team's Plan for Success. Typically, expenses are distributed according to these percentages:

1. **Program services—45%** This includes all expenses for providing programming for girls such as Service Unit events and other activities. Must include event deposit funds.
2. **Volunteer development and recognition—20%** This includes informal and formal recognitions such as, years of service pins, numeral guards, and other expenses associated with the support of leaders.
3. **Assistance to individuals—15%** This includes requested support for individual girls, such as money for a destination trip. Note: Membership assistance is offered by GSOC. Whenever possible Service Unit teams are encouraged to help with the cost of requests for: day camp camperships, Lifetime membership assistance, highest award assistance (Gold Award, Silver Award, and Bronze Award), or Level 1 or Level 2 First Aid training for a Day Camp first aider.
4. **Resources/New Troop Support—10%** Appropriate use of money would include expenses such as providing resources for new troops, a one-time small startup sum for new troops, maintaining Service Unit libraries, and providing assistance to existing troops as needed.
5. **Administration of the Service Unit—10%** This includes expenses for administrative costs, including photocopies, certificates, paper, postage, and meeting place rental or janitorial fees.

Annual Planning Tool

Recruitment/Engagement goal: Increase girl membership | Increase adult membership

Task: Encourage Service Unit participation in all membership campaigns.

Who: _____ When: _____ Date: _____

How: _____

Task: Work with Recruitment Specialist to promote Girl Scouts and joining on social media, with schools and PTAs, and with banners and lawn signs.

Who: _____ When: _____ Date: _____

How: _____

Task: Collaborate with Recruitment Specialist to identify and recruit Membership Leads and School Liaisons to SU Membership Team

Who: _____ When: _____ Date: _____

How: _____

Task: Recruit Membership Lead and School Liaisons who will commit to year-long active engagement with council team.

Who: _____ When: _____ Date: _____

How: _____

Retention: Increase retention, both girls and adults

Task: Service Unit participates in and encourages troops to renew during Spring Renewal including converting graduating girls or other adult members to Lifetime Membership.

Who: _____ When: _____ Date: _____

How: _____

Task: Nominate volunteers for Council and National awards.

Who: _____ When: _____ Date: _____

How: _____

Task: Work with your Data Management Coordinator (DMC) to reach out to lapsed members.

Who: _____ When: _____ Date: _____

How: _____

Task: Introduce volunteers to the Volunteer Toolkit (VTK).

Who: _____ When: _____ Date: _____

How: _____

Task: Provide clear, timely, and regular communication.

Who: _____ When: _____ Date: _____

How: _____

Task: Ensure that new Troop Leaders complete training and ensure that bridging Troop Leaders complete Level Essentials training at their new Girl Scout level.

Who: _____ When: _____ Date: _____

How: _____

Entrepreneurship Goal: Increase girl participation | Increase adult support

Task: Host Nutty Newbie and Cookie Rookie sessions.

Who: _____ When: _____ Date: _____

How: _____

Task: Encourage all troops to participate in Fall Product program.

Who: _____ When: _____ Date: _____

How: _____

Task: Host a Cookie Initial Order support session.

Who: _____ When: _____ Date: _____

How: _____

Task: Ensure Service Unit Fall/Cookie Team have time on SU meeting agenda to share fun tips & girl program ideas.

Who: _____ When: _____ Date: _____

How: _____

Task: Celebrate fall/cookie program girl achievements and adult volunteer efforts.

Who: _____ When: _____ Date: _____

How: _____

Task:

Who: _____ When: _____ Date: _____

How: _____

Events and Activities: Ensure that Girl Scout program pieces (badges or Journeys) and processes (girl-led, learning by doing, and cooperative learning) are incorporated into every event

Task: Host a family inclusive event, such as World Thinking Day, Family Camp, or a Family Skills Day.

Who: _____ When: _____ Date: _____

How: _____

Task: Create sister troops for connection and to encourage joint activities for fun, bridging and retention.

Who: _____ When: _____ Date: _____

How: _____

Task: Engage troops and families in National Service Projects, Girl Scouts Give Back: Honoring our Everyday Changemakers and our Girl Scout Tree Promise tree planting and conservation initiative.

Who: _____ When: _____ Date: _____

How: _____

Task:

Who: _____ When: _____ Date: _____

How: _____

2023–2024 Event Calendar

For the most current information please visit
www.girlscoutsoc.org/calendar

AUGUST 2023

- 1 Troop Banking Form Submissions Begin
- 5 Volunteer Conference
- 7 GS Lounge
- 14-19 GSOC Shop Closed – Inventory
- 23 SU Product Online Training Begins
- 30 Year of Service
- 27 Challenge Cup

SEPTEMBER 2023

- 1-4 Family Camp 2023
- 4 Volunteer of Excellence Nominations Due
- 4 **GSOC HQ & Shop Closed – Labor Day**
- 6 Troop Product Coordinator online training begins
- 10 GS Love State Parks
- 11 GS Lounge
- 17 Fall Product Program Begins!
- 23 STEM Career Exploration
- 28 GS Can Do Virtual Food Drive Launch Event
- 29 Training Weekend at Camp Scherman
- 30 Year of Service Event
- 30 Girl Scout Bronze Award Report Form Deadline
- 30 Girl Scout Silver Award Report Form Deadline
- 30 Girl Scout Gold Award Profile Form Deadline
- 30 Girl Scout Gold Award Final Report Deadline

OCTOBER 2023

- 1 2023-2024 Membership Year Begins
- 1-31 Can Do Fresh Food Drive
- 2 GS Lounge
- 3 Field Meeting
- 5 My Promise, My Faith Workshop
- 7 Knott’s Investiture
- 11 **International Day of the Girl**
- 14 Fall Kickoff Event
- 14 Year of Service – Kindness Rock Painting
- 15 Girl Nut Orders Due
- 19 Great California ShakeOut
- 20-22 Cadette-O-Rama
- 21 STEM Expo
- 31 **Juliette Gordon Low Birthday**

NOVEMBER 2023

- 4 Volunteer of Excellence Nominations Due
- 6 GS Lounge
- 17 Fall Product Program Officially Ends!
- TBA Bronze and Silver Award Girl Scout Picture Day
- 4-6 Nut delivery to SU and Troops
- 9 **GSOC HQ & Shop Closed – Veteran’s Day**
- 13 SU Cookie Manager online training begins
- 15 Destination Dash
- TBA Laura’s House H.E.A.R.T. Workshop
- 20 Troop Cookie Coordinator online training begins
- 23 **GSOC HQ & Shop Closed – Thanksgiving**
- 30 Year of Service – TBA

DECEMBER 2023

- 4 GS Lounge
- 7 Fall Top Seller Reception
- 12 Troop/Juliette Cookie Initial Order Due
- 12 Our Lady of Guadalupe Patch Program Workshop
- 14 Year of Service – TBA
- 15 Camp Registration & Campership Opens
- 25 **GSOC HQ & Shop Closed – Christmas Day**
- 21-31 **GSOC HQ & Shop Closed – Winter Holiday**

JANUARY 2024

- 1 **GSOC HQ & Shop Closed – New Year’s Day**
- TBA Gold Award Girl Scout Picture Day
- 7 Cookie Kick-off & Pep Rally (Tentative date)
- 8 GS Lounge
- TBA Year of Service Event
- 14 GS Cookie Program begins – with preorders
- 15 **GSOC HQ & Shop Closed – Martin Luther King Jr. Day**
- 16 Brownie Travel Patrol
- 27 Cookie Mega Delivery
- 28 Cookie Girl Delivery begins

FEBRUARY 2024

4	Adult Recognition Nominations Due - (2-4-6-8)
4	Girl Awards Nominations and Request Forms Due (2/4 at 6:08pm)
4	Volunteer of Excellence Nominations Due
5	GS Lounge
9	Booth Sales Begin
TBA	Destinations Travel Applications Due
15	GSOC BoD Girl Advisory Member Application Deadline
16	Savannah Travel Patrol
20	GSOC HQ & Shop Closed - President's Day
22	World Thinking Day
TBA	Year of Service Event
15-18	RECongress

MARCH 2024

4	Girl Scout Gold Award Final Report Deadline (Last day for May-June ceremonies)
4	GS Lounge
TBA	Gold Award Girl Scout Picture Day
8	International Women's Day
10	Cookie Program ends!
10-16	Girl Scout Week
10	Girl Scout Sunday
12	Girl Scout Birthday
15	Girl Scout Jummah
15-16	Girl Scout Shabbat
27	GSOC Annual Meeting
TBA	Year of Service Event

APRIL 2024

1	Spring Renewal Begins
1	Pre-K & Extended Year Membership Begins
1	GS Lounge
1-30	Financial Literacy Month Workshops
1	Gold Award Project Proposal Deadline (Last day for 12 th grade girls)
4	Volunteer of Excellence Nominations Due
2	Field Meeting @ GSOC HQ
12	San Francisco Travel Patrol
TBA	Bronze and Silver Award Girl Scout Picture Day
14	Annual Trefoil Trot Walk
TBA	Numeral Guard Pin Nominations Due
17	My Promise, My Faith Workshop
22	Girl Scout Volunteer Appreciation Day

TBA	Travel Training
27	Girl Scout Bridging at Disneyland
TBA	Year of Service Event

MAY 2024

3	Voice for Girls
6	GS Lounge
15	Destination Dash
19	Grads & Gold Award Girl Scouts Celebration
27	GSOC HQ & Shop Closed - Memorial Day
TBA	Gathering All Mariners (GAM)
TBA	Girl Scout Night at Angels Stadium
TBA	Top Cookie Seller Recognition Dinner
TBA	Year of Service Event

JUNE 2024

1	Troop Finance Reports Due to Council (via the Volunteer Toolkit)
1	Service Unit Finance Reports Due
3	GS Lounge
TBA	Dreams to Reality Career Exploration Event
4	Volunteer of Excellence Nominations Due
5	World Environment Day
TBA	Girl Scout Recognition Event
TBA	SU Honor Award Due
TBA	Destinations Travel Applications Due
19-20	GSOC HQ & Shop Closed - Juneteenth
TBA	Year of Service Event
TBA	Summer Day Camps (June - August)

JULY 2024

1	GS Lounge
4	GSOC HQ & Shop Closed - Independence Day
19	Color Me OC, CA Destination Begins
20	Kayaks & Conversation with the CEO & Grad Girl Bridging Event
TBA	Camp Scherman Summer Sleepaway Camp
TBA	Year of Service Event

AUGUST 2024

1	Troop Banking Form Submissions Begin
5	GS Lounge
10	National S'mores Day
TBA	Year of Service Event
TBA	Challenge Cup
TBA	Travel Training

Service Unit Reference Information

Service Unit name:	Service Unit #:
GS staff partners:	
Cities/towns served:	
Public school district(s):	Private/parochial/religious school districts (or list schools):
Service Unit meeting location:	Time:
Meeting schedule:	
Service Unit meeting location:	Time:
Meeting schedule:	
Number of troops:	