



School Liaison

PURPOSE: Help all girls and adults who wish to become members of Girl Scouts by being a Girl Scout representative at an Orange County school.

TERM: Appointed by GSOC Staff for a one-year term, eligible for reappointment.

TIME COMMITMENT: Approximately 5-6 hours/month in August-June

ACCOUNTABLE TO: SU Membership Lead and GSOC Staff (Troop Support Specialist or Recruitment Specialist).

SUPPORTED BY: SU Membership Lead and Team Members, and GSOC Staff, either Troop Support Specialist or Recruitment Specialist.

RESPONSIBILITIES:

- Network with school and PTA at assigned school to identify opportunities to promote GSOC
- Attend or find volunteers to attend school events, like Back-to-School Night(s), Kinder Roundups and Family Events.
- Organize and attend Girl Scout recruitment or promotional events at your school.
- Order/distribute recruitment materials/advertising at school.
- Recruit troop leaders and girls at the school.
- Respond to general membership inquiries and direct families to GSOC website.
- Work with the SU Membership Lead and Membership Team to develop and implement a year-round recruitment plan and provide input for Participation Catalog.
- Serves as part of the SU Membership Team, supporting and participating in Membership Team initiatives.
- Completes annual Girl Scout membership registration, background screening (as required), role selection in MyGS, and submission of Volunteer Agreement and Non-Disclosure Agreement.
- Completes all position-related training within three months of appointment.

QUALITIES REQUIRED:

- **Commitment to Focus on Girls:** Understands that girls experience the Girl Scout Leadership model through using girl-led, cooperative-learning and learning-by-doing activities.
- **Confidentiality and Conflict Resolution:** Exercises discretion, integrity and impartiality in dealing with Service Unit personnel issues.
- **Ability to Foster Diversity:** Understands and embraces differences.
- **Communication Skills:** Expresses ideas clearly and concisely.
- **Model the Girl Scout Promise and Law:** Demonstrates personal integrity, credibility and dependability for girls and a commitment to the mission, goals, guidelines, policies and standards of GSUSA and GSOC.