



Service Unit Fall Product/Cookie Distributor

PURPOSE OF POSITION: Support Fall Product and/or Cookie Program within the Service Unit by managing product distribution logistics.

TERM: Appointed by GSOC Entrepreneurship Manager for duration of program.

TIME COMMITMENT: Approximately 5-8 hours per month during sales season (Fall Product: August-October; Cookies: December through February)

ACCOUNTABLE TO: GSOC Entrepreneurship Manager and Service Unit Program Lead

SUPPORTED BY: Service Unit Program Lead and Team, GSOC Entrepreneurship staff

RESPONSIBILITIES:

- Secure product distribution location for Service Unit.
- Take delivery of product and distribute to Troop Fall Product/Cookie Coordinators.
- Use care in handling and storing product to prevent breakage, heat damage, water damage, loss, etc.
- Ensure troops are informed about Fall Product/Cookie distribution by communicating information, updates and deadlines in a timely manner.
- Provide positive, girl-focused support for Fall Product and Cookie Programs and operate within the product program guidelines defined by GSOC.
- Complete evaluation to provide feedback and make recommendations.
- Serves as part of the Service Unit Program Team, supporting and participating in Program Team initiatives. Attends Service Unit and Team meetings.
- Completes annual Girl Scout membership registration, background screening (as required), role selection in MyGS, and submission of Volunteer Agreement and Non-Disclosure Agreement.
- Completes all position-related training within three months of appointment and/or prior to start of product program season, whichever comes first.

QUALITIES REQUIRED:

- **Commitment to Focus on Girls:** Understands that girls experience the Girl Scout Leadership model through using girl-led, cooperative-learning and learning-by-doing activities.
- **Confidentiality and Conflict Resolution:** Exercises discretion, integrity and impartiality in dealing with Service Unit personnel issues.
- **Ability to Foster Diversity:** Understands and embraces differences.
- **Communication Skills:** Expresses ideas clearly and concisely.
- **Model the Girl Scout Promise and Law:** Demonstrates personal integrity, credibility and dependability for girls and a commitment to the mission, goals, guidelines, policies and standards of GSUSA and GSOC.

